

COURSE SYLLABUS

Course Title	Introduction to ESL : Functional English
Course Number	ESL 081
Clock Hours	50
Instructional Methods	Lecture (50 hours)
Schedule	TBA
Instructor	TBA
Office Hours	by appointment
Required Text(s)	N/A
Additional Text(s)	Asp, J. & Mueller, K. (2010). <i>Future English</i> (1 st ed.). White Plains, NY: Pearson Education. Copy will be provided in class. Additional handouts will be given as needed

Course Description

This course is designed to be an introduction to basic spoken English for new learners. Students will be able to understand what English expressions are necessary to survive in America. They will practice the useful expressions in class and also utilize them in their real life. Prerequisite: None.

Prerequisite(s) and Co-requisite(s)

None

Learning Objectives and Goals

Upon completion of this course, students will be able to:

- A. Learn what they can say in the first class in America, and exchange their information to make new friends
- B. Talk about their birthdays and family and write a journal of their family and friends
- C. Learn what kinds of money exist in America and learn how to pay at grocery stores
- D. Learn useful expressions to order at restaurants
- E. Talk about their current housing and write an apartment ad
- F. Learn about their communities with maps and talk about types of transportation
- G. Learn how to deal with their health problems and how to make an appointment with a doctor to get help
- H. Learn how to write a resume and how to get an interview
- I. Talk about typical traffic situations and how to cope with them
- J. Talk about the U.S focusing on their rights, freedoms and responsibilities

Library Usage Guideline

The Columbia College Library collection is available for all students to use for any research or assignments they may need to complete. With its easy and simple search function, users can find their desired books by searching the author's name, book title, keyword, subject, or ISBN. After typing in the search dialogue box, the software displays a list of related works which will help guide students to their desired books. The library user can select a desirable book from the generated list with their bibliographic data. Also, a grand online database by LIRN® is available to every student and faculty with access to more than 1 million article titles. The Directory of Open Access Journal is also open to the public 24/7. For further assistance, full-time library staff are available to assist your research during business hours (M~F 9AM to 10PM) at the Global Zone on the first floor.

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HELPFUL VIDEOS

Our Librarian staff have composed several [YouTube Videos](#) that you might find useful. Of particular interest:

- [Starting Your Research with LIRN's Gale Core](#)
- [Find Digital Books in Ebook Central: Academic Complete](#)

Code of Conduct

A student who engages or assists in misconduct shall be subject to disciplinary measures, including reprimands, suspensions, or dismissal, when justified, to violations remedy of this policy.

Academic Dishonesty/Misconduct

- Students shall not cheat during exams or quizzes.
- Students shall not plagiarize; plagiarism is defined as a student presenting the work or ideas of another as his/her own in a paper, exam, or other assignment.
- Students shall not sell or purchase previous examinations or other assignments.

Non-Academic Dishonesty/Misconduct

- Physical and/or psychological abuse, threat, or harassment

- Initiating any false report, warning, threat of fire, explosion, or other emergency
- Unauthorized use, possession, storage of any weapon, dangerous chemical, or explosive element
- Disrupting, obstructing, or interfering with the college-sponsored events
- Theft of the college equipment, products, or materials
- Unauthorized possession, use, sale, or distribution of alcoholic beverages or any illegal or controlled substances
- Gambling or holding lotteries/raffles on the college campus without proper approval
- Disorderly, lewd, or obscene conduct
- Making illegal copies of college software – The college software is protected by copyright. Students must not copy the institution’s software without permission of the copyright holder. Additionally, students must not install personal software on the college computers or damage/destroy the software/computers.

Prohibition of Sexual Harassment of Students

- Sexual harassment is defined as unwelcome acts of a sexual nature including sexual advances, requests for sexual favors and/or other verbal or physical conduct including written communication of an intimidating, hostile or offensive nature, or action taken in retaliation for the reporting of such behavior. Sexual harassment can be verbal, written, or physical and ranges from subtle innuendos of a sexual nature to derogatory gender-specific comments about physical exposure, assault, to coerced sexual relationships.
- Sexual harassment is a serious offense. As a consequence, any faculty or staff member who engages in such conduct or encourages such behavior shall be subject to disciplinary action that may include dismissal from the College. Students accused of sexual harassment will have the right to due process.

Grading Policy

The formal grading system utilized by the instructor conforms to recognized education standards.

Grade	Percent	Standing
A	90-100	Excellent
B	80-89	Very Good
C	70-79	Satisfactory
D	60-69	Poor
F	0-59	Failing
I	Incomplete	Not applicable

Assessment Scale

Course grades, at the determination of the instructor, will be based on class and group participation, daily work, exams, other presentations, projects, papers, and/or portfolio.

Instructors will distribute evaluation and his/her grading policies to students at the beginning of each term.

10% Attendance

10% Homework

20% Quiz

20% Class participation

40% Final Exam

Course Schedule

Week	Date	Topics and Activities	Quiz/Assignment Due
1		Icebreaking <u>First day in school 1</u> - Students will be able to learn what they can say in the first class in America, and exchange their information to make new friends	Estimated Homework Time: 5 hours Grammar Exercises 1A-1C and 2A (pp. 14-15) Grammar Exercises 1A and 2A (pp. 20-21) Review: Show What You Know Grammar Exercises A-D (pp. 22-23) Practice Plus Lessons 1 and 2
		<u>First day in school 2</u> - Students will be able to practice expressions and questions that they can use when they meet a person for the first time.	Estimated Homework Time: 5 hours Grammar Exercises 1A-1B and Exercise 2 (pp. 36-37) Grammar Exercises A-B (p. 42) Review: Show What You Know Grammar (p. 43) Practice Plus Lessons 1 and 2
2		<u>Family and Friends 1</u> - Students will be able to talk about their birthdays and family. - Students will have fun activities related to their family and friends.	Estimated Homework Time: 5 hours Grammar Exercises 1A-1C and 2 (pp. 56-57) Grammar Exercises A-B (p. 62) Review: Show What You Know Grammar (p. 63) Practice Plus Lessons 3 and 8
		<u>Family and Friends 2</u>	Estimated Homework Time: 5 hours

	<ul style="list-style-type: none"> - Students will write a journal of their family and friends. 	<p>Grammar Exercises 1A-1C and 2A (pp. 76-77) Grammar Exercise A (p. 82) Review: Show What You Know Grammar (p. 83)</p> <p>Practice Plus Lessons 3 and 8</p>
3	<p><u>How much is it? (grocery shopping) 1</u></p> <ul style="list-style-type: none"> - Students will be able to learn what kinds of money currency exist in America. - Students will learn how to pay in grocery stores. 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A-1B and 2B-2C (pp. 90-91) Reading (pp. 98-99)</p> <p>Practice Plus Lesson 3 Practice Plus Lesson 5</p>
	<p><u>How much is it? (grocery shopping) 2</u></p> <ul style="list-style-type: none"> - Students will experience writing a journal about real grocery store experience. - 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A-1B and 2 (pp. 110-111) Reading (pp. 112-113)</p> <p>Practice Plus Lesson 3 Practice Plus Lesson 5</p>
4	<p><u>Let's eat out! (Restaurant) 1</u></p> <ul style="list-style-type: none"> - Students will be able to learn useful expressions to make an order in restaurants. - Students will experience unreal situational expressions for ordering. 	<p>Estimated Homework Time: 5 hours</p> <p>Listening/Speaking (pp. 134-135) Grammar chart presentation (p. 136) Listening/Speaking (pp. 140-141) Grammar chart presentation (p. 142) Expand: Show What You Know (p. 144)</p>
	<p><u>Let's eat out! (Restaurant) 2</u></p> <ul style="list-style-type: none"> - Students will write a journal about eating out activity. 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar chart presentation (p. 156) Life Skills (pp. 157-159) Listening/Speaking (pp. 160-161) Grammar chart presentation (p. 162) Expand: Show What You Know (p. 164)</p>
5	<p><u>Apartment for Rent 1</u></p>	<p>Estimated Homework Time: 5 hours</p> <p>Listening/Speaking (pp. 174-175)</p>

	<ul style="list-style-type: none"> - Students will be able to talk about their current apartments. - Students will be able to read and write an apartment ad. 	<p>Grammar chart presentation (p. 176) Listening/Speaking (pp. 180-181) Grammar chart presentation (p. 182) Expand: Show What You Know (p. 184)</p>
	<p><u>Apartment for Rent 2</u></p> <ul style="list-style-type: none"> - Students will be able to discuss roommate issues. 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A-1B and 2A-2B (pp. 196-197) Grammar Exercises A-B (p. 202) Review: Show What You Know Grammar (p. 203)</p> <p>Practice Plus Lessons 4 and 7</p>
6	<p><u>Where is the bus stop? 1</u></p> <ul style="list-style-type: none"> - Students will be able to learn about their community maps. 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A-1B and 2A-2B (pp. 216-217) Grammar Exercise A (p. 222) Review: Show What You Know Grammar (p. 223)</p> <p>Practice Plus Lessons 6 and 10</p>
	<p><u>Where is the bus stop? 2</u></p> <ul style="list-style-type: none"> - Students will be able to talk about diverse transportation uses. - 	<p>Estimated Homework Time: 5 hours</p> <p>Listening/Speaking (pp. 234-235) Grammar chart presentation (p. 236) Listening/Speaking (pp. 240-241) Grammar chart presentation (p. 242) Expand: Show What You Know (p. 244)</p>
7	<p><u>Get well soon! 1</u></p> <ul style="list-style-type: none"> - Students will be able to think of what might happen when they get sick in America. - Students will learn how to deal with their health problems. 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A-1B, 2A, and 2C (pp. 236-237) Grammar Exercises A-B (p. 242) Review: Show What You Know Grammar (p. 243)</p> <p>Practice Plus Lessons 6 and 9</p>

	<p><u>Get well soon! 2</u></p> <ul style="list-style-type: none"> - Students will discuss how to make an appointment with a doctor and get help. - 	<p>Estimated Homework Time: 5 hours</p> <p>Unit opener (p. 225) Vocabulary (pp. 226-227) Listening/Speaking (pp. 228-229) Grammar chart presentation (p. 230) Life Skills (pp. 232-233)</p>
8	<p><u>What do you do 1</u></p> <ul style="list-style-type: none"> - Students will be able to describe and talk about their current, past and future jobs. - Students will learn how to write a resume and how to get an interview. - 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercise (p. 210) Reading pp. 218-219</p> <p>Practice Plus Lesson 3 Practice Plus Lesson 7</p>
	<p><u>What do you do 2</u></p> <ul style="list-style-type: none"> - Students will expect and discuss what would happen in their job places in America. - 	<p>Estimated Homework Time: 5 hours</p> <p>Grammar Exercises 1A and 2 (pp. 230-231) Reading (pp. 238-239)</p> <p>Practice Plus Lesson 3 Practice Plus Lesson 7</p>
9	<p><u>Call 911! 1</u></p> <ul style="list-style-type: none"> - Students will be able to think of what emergency situations they might have in future, and be prepared with protocols. 	<p>Estimated Homework Time: 5 hours</p> <p>Listening/Speaking (pp. 214-215) Grammar chart presentation (p. 216) Listening/Speaking (pp. 220-221) Grammar chart presentation (p. 222) Expand: Show What You Know (p. 224)</p>
	<p><u>Call 911! 2</u></p> <ul style="list-style-type: none"> - Students will talk about probable traffic jam situations and how to cope with them. 	<p>Estimated Homework Time: 5 hours</p> <p>Listening/Speaking (pp. 194-195) Grammar chart presentation (p. 196) Listening/Speaking (pp. 200-201) Grammar chart presentation (p. 202) Expand: Show What You Know (p. 204)</p>
10	Review for the final exam	<p>Estimated Homework Time: 5 hours</p> <p>Study for the final exam</p>

		Final Exam	
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