

COURSE SYLLABUS

Course Title	English through American Culture
Course Number	ESL 095
Clock Hours	35
Instructional Methods	Lecture (35 hours)
Schedule	TBA
Instructor	TBA
Office Hours	by appointment
Required Text(s)	Claire, Elizabeth. <i>American Manners and Customs-1: A Guide for Newcomers</i> (2004). Delta publishing company
Additional Text(s)	Collis, Harry. <i>101 American Customs: Understanding American Language and Culture Through Common Practices</i> (2000). The McGraw-Hill Companies Handouts will be given as needed

Course Description

This course is designed to help students learn a variety of expressions used during daily activities and routines through stories related to American manners and customs, which will be accomplished through reading the textbook and sub materials. This class introduces various authentic contexts for students and provides greater chances of exposure to authentic English usage. Students will improve their English skills by reading stories and solving comprehension questions. Prerequisite: None.

Prerequisite(s) and Corequisite(s)

None

Learning Objectives and Goals

Upon completion of this course, the student will be able to:

- A. Comprehend American manners and customs through the textbook.
- B. Recognize cultural differences between American culture and their own one.
- D. Identify and acquire cultural expressions and manners in America.
- E. Practice American manners and language expressions in actual settings

Library Usage Guideline

The Columbia College Library collection is available for all students to use for any research or assignments they may need to complete. With its easy and simple search function, users can find their desired books by searching the author's name, book title, keyword, subject, or ISBN. After typing in the search dialogue box, the software displays a list of related works which will help guide students to their desired books. The library user can select a desirable book from the generated list with their bibliographic data. Also, a grand online database by LIRN® is available to every student and faculty with access to more than 1 million article titles. The Directory of Open Access Journal is also

open to the public 24/7. For further assistance, full-time library staff are available to assist your research during business hours (M~F 9AM to 10PM) at the Global Zone on the first floor.

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HELPFUL VIDEOS

Our Librarian staff have composed several [YouTube Videos](#) that you might find useful. Of particular interest:

- [Starting Your Research with LIRN's Gale Core](#)
- [Find Digital Books in Ebook Central: Academic Complete](#)

Code of Conduct

A student who engages or assists in misconduct shall be subject to disciplinary measures, including reprimands, suspensions, or dismissal, when justified, to violations of this policy.

Academic Dishonesty/Misconduct

- Students shall not cheat during exams or quizzes.
- Students shall not plagiarize; plagiarism is defined as a student presenting the work or ideas of another as his/her own in a paper, exam, or other assignment.
- Students shall not sell or purchase previous examinations or other assignments.

Non-Academic Dishonesty/Misconduct

- Physical and/or psychological abuse, threat, or harassment
- Initiating any false report, warning, threat of fire, explosion, or other emergency
- Unauthorized use, possession, storage of any weapon, dangerous chemical, or explosive element
- Disrupting, obstructing, or interfering with the college-sponsored events
- Theft of the college equipment, products, or materials
- Unauthorized possession, use, sale, or distribution of alcoholic beverages or any illegal or controlled substances
- Gambling or holding lotteries/raffles on the college campus without proper approval
- Disorderly, lewd, or obscene conduct

- Making illegal copies of college software – The college software is protected by copyright. Students must not copy the institution’s software without permission of the copyright holder. Additionally, students must not install personal software on the college computers or damage/destroy the software/computers.

Prohibition of Sexual Harassment of Students

- Sexual harassment is defined as unwelcome acts of a sexual nature including sexual advances, requests for sexual favors and/or other verbal or physical conduct including written communication of an intimidating, hostile or offensive nature, or action taken in retaliation for the reporting of such behavior. Sexual harassment can be verbal, written, or physical and ranges from subtle innuendos of a sexual nature to derogatory gender-specific comments about physical exposure, assault, to coerced sexual relationships.
- Sexual harassment is a serious offense. As a consequence, any faculty or staff member who engages in such conduct or encourages such behavior shall be subject to disciplinary action that may include dismissal from the College. Students accused of sexual harassment will have the right to due process.

Grading Policy

The formal grading system utilized by the instructor conforms to recognized education standards.

Grade	Percent	Standing
A	90-100	Excellent
B	80-89	Very Good
C	70-79	Satisfactory
D	60-69	Poor
F	0-59	Failing
I	Incomplete	Not applicable

Assessment Scale

Course grades, at the determination of the instructor, will be based on class and group participation, daily work, exams, other presentations, projects, papers, and/or portfolio. Instructor will distribute evaluation and his/her grading policies to students at the beginning of each term.

- 20% Class participation
- 30% Attendance
- 30% Vocab-test
- 10% Homework
- 10% Final Exam

Course Schedule

Week	Date	Topics and Activities	Quiz/Assignment Due
1	1	Introduction: What do I say? What do I do?	Estimated Homework Time: 3.5 hours

		Unit 1. Please. Thank you. You are Welcome. Excuse me. I'm sorry. - make a sample conversation including the new expressions.	Review unit 1 with new vocabulary and write a journal.
	2	Unit 2. American names, Part I - think of your English nickname with reasons. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 2 with new vocabulary and write a journal.
2	3	Unit 3. American names, Part II - look for your favorite American names while getting the original meanings of those names. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 3 with new vocabulary and write a journal.
	4	Unit 4. Meeting people - write down your own story when you made a new international friend. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 4 with new vocabulary and write a journal.
3	5	Unit 5. "Small talk" - bring a fun small talk example of your own. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 5 with new vocabulary and write a journal.
	6	Unit 6. Smile! - bring your own country's smiling face pictures. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 6 with new vocabulary and write a journal.
4	7	Unit 7. Body language - list your original country's body languages and compare them with American ones. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 7 with new vocabulary and write a journal.

	8	Unit 8. Manners around doors - think of your own country's important manners around doors in order to share with classmates. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 8 with new vocabulary and write a journal.
5	9	Unit 9. Coughs and sneezes - get the expressions to express your sickness at the hospital. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 9 with new vocabulary and write a journal.
	10	Unit 10. Table manners, Part I - think of important table manners in America and in your own country. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 10 with new vocabulary and write a journal.
6	11	Unit 11. Table manners, Part II - write an essay regarding table manners. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 11 with new vocabulary and write a journal.
	12	Unit 12. Restaurant manners - visit an American restaurant and get ready to talk about your experience. (You may visit a restaurant with your teacher after school.) - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 12 with new vocabulary and write a journal.
7	13	Unit 13. Manners between men and women - bring your country's manners differences between men and women. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 13 with new vocabulary and write a journal.
	14	Unit 14. Visiting someone in the hospital - prepare for a role play script in a hospital with your friend - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 14 with new vocabulary and write a journal.

8	15	Unit 15. How clean can you get? - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 15 with new vocabulary and write a journal.
	16	Unit 16. Giving a gift, getting a gift - think of cultural differences and similarities regarding exchanging gifts in your country and in America. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 16 with new vocabulary and write a journal.
9	17	Unit 17. Sexual harassment - bring the debate issues with sexual harassment. You can compare the differences in your country and in America. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 17 with new vocabulary and write a journal.
	18	Unit 18. Showing emotions - bring emotional expression differences between your country and America. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 18 with new vocabulary and write a journal.
10	19	Unit 19. Telephone manners - make a conversation script on the telephone, and bring the issues on that. - review vocabulary on the previous unit with a hangman game	Estimated Homework Time: 3.5 hours Review unit 19 with new vocabulary and write a journal.
	20	Unit 20. Road manners - think of similarities and differences while driving in between America and your own country. - review vocabulary on the previous unit with a hangman game Final exam	Estimated Homework Time: 3.5 hours Review unit 20 with new vocabulary and write a journal.